

**LOWER ALLEN TOWNSHIP
BOARD OF COMMISSIONERS**

REGULAR MEETING

October 14, 2024

6:00 PM

AGENDA

- 1. Call to Order by President Villone.** Proof of Publication.
- 2. Prayer and Pledge of Allegiance.**
- 3. Approval of Meeting Minutes:** September 9, 2024, Regular Meeting.
- 4. Resolution:** Accept a motion to adopt **RESOLUTION 2024-R-36**, commending and honoring the Lisburn Community Fire Company and the many dedicated volunteers for 71 years of service hosting the Old Tyme Festival helping to create a cherished community event and unprecedented fire company fundraiser.
- 5. Presentation:** Recognition of Lisburn Old Time Festival volunteers.
- 6. Audience Participation:** Any item on the agenda.
- 7. CONSENT AGENDA**

Any Commissioner, staff member, or anyone in attendance who would like to have an item on the Consent Agenda removed for further discussion can request so now. Is there a request for the removal of an item(s) on the Consent Agenda?

Accept motion to approve the items on the Consent Agenda, which are listed as follows:

- a. Check Register of September 30, 2024, in the amount of \$242,768.81.
- b. Check Register of October 11, 2024, in the amount of \$315,120.57.
- c. Payment of Estimate No. 3 to Kinsley Construction, LLC for labor for the 2024 Paving and Infrastructure Project in the amount of \$39,609.97.
- d. Moving Isaac R. Sweeney, P.E. from probationary to regular full-time status as the Director of Community & Economic Development effective October 8, 2024.
- e. Moving Julie A. Echterling from probationary to regular full-time status as the Accounting Specialist in the Finance Department, effective October 8, 2024.

8. PRESIDENT VILLONE

- a. Accept a motion to approve a manual Check Register of October 4, 2024 in the amount of \$425.00 to Eckert, Seamans, Cherin & Mellott for legal services.
- b. Accept a motion to enact **ORDINANCE 2024-02**, an Ordinance of the Board of Commissioners of Lower Allen Township, Cumberland County, Pennsylvania, amending the codified ordinances of 2023 as amended at Chapter 65 Animals and at Chapter 220-151 Non-Intensive Agricultural Uses, to provide for the keeping of domestic fowl as a permitted accessory use in the R-1 Zoning District with related regulations.

9. Any business pertinent to the Township. Discussions will be limited to ten (10) minutes per person.

10. PUBLIC SAFETY

- a. Discussion and possible action: Adopt **RESOLUTION 2024-R-37**, a Resolution of the Board of Commissioners of Lower Allen Township appointing Keegan Toot as the Training and Volunteer Coordinator in the Public Safety Department; effective October 15, 2024
- b. Discussion and possible action: Permission to advertise to hire a full-time PSO to fill the open position resulting from the appointment of Keegan Toot.
- c. Discussion and possible action: Approve reallocating 2024 Capital Budget funds designated for the CAD-to-CAD software project, which is no longer necessary, to the KeySecure5 KNOXBOXES upgrade project for the quoted amount of \$28,912.56.
- d. Discussion and possible action: Authorization to purchase Lower Allen Fire Company's 2019 Ford Expedition for \$42,000, in accordance with the 2024 Capital Budget and for use as a Department of Fire Rescue Services (DFRS) Chief's vehicle.

11. COMMUNITY AND ECONOMIC DEVELOPMENT

- a. Discussion and possible action: Approve financial security reduction request #2 in the amount of \$33,022.80 (from \$316,533.68 to \$283,510.88) for SLD #2017-04 145 South Locust Street Final Subdivision Plan.

12. FINANCE DEPARTMENT

- a. Discussion and possible action: Adopt **RESOLUTION 2024-R-38**, a Resolution of the Board of Commissioners of Lower Allen Township appointing Kasha L. Griva as the Billing Specialist in the Finance Department; effective October 28, 2024.

13. COMMISSIONERS REPORTS

14. EXECUTIVE SESSION

- a. Real Estate matter.

15. Adjourn.